

CARA MENDAFTAR DI JURNAL EDUKASI

1. Buka link
<http://journal.ummgl.ac.id/index.php/edukasi>
atau
<http://journal.ummgl.ac.id/> pilih Edukasi

2. Pilih **Register** (Pengguna Baru)

3. Lengkapi data diri

PROFILE

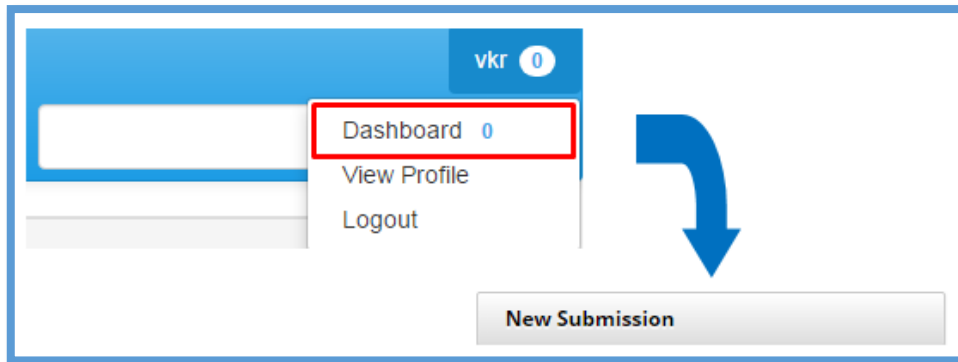
- **First Name**, nama depan (contoh: Arif Wiyat)
- **Middle Name**, KOSONGI
- **Last Name**, nama akhir (contoh: Purnanto)
- **Affiliation**, institusi asal (contoh: Universitas Muhammadiyah Magelang)
- **Country**, negara asal (contoh: Indonesia)

LOGIN

- **Email**, diusahakan email institusi (contoh: arifwiyat@ummgl.ac.id)
 - **Username**, Username harus kombinasi huruf dan angka
 - **Password**, diusahakan yang mudah diingat
 - **Repeat Password**, masukkan kembali password
4. Jika anda berkeinginan menjadi reviewer, silahkan centang di pernyataan
 Yes, request the Reviewer role.
 5. Klik **Register**

PANDUAN SUBMIT ARTIKEL DI JURNAL EDUKASI

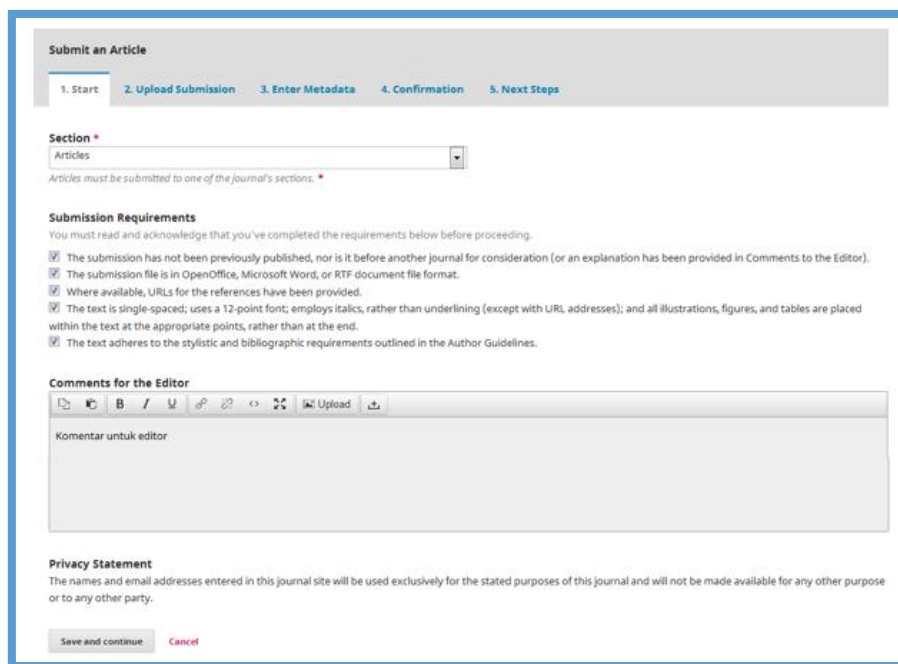
Untuk mengirim artikel, Penulis terlebih dahulu login, lihat pojok kanan atas dan klik **'Dashboard'** lalu klik **'New Submission'**.



Langkah 1: Start

- Penulis melakukan konfirmasi setiap item yang sesuai dengan kondisi dan informasi berkaitan artikel yang akan dikirim termasuk persetujuan proses review dan pernyataan hak cipta.
- Selanjutnya Penulis dapat menambahkan komentar untuk Editor jika diperlukan.
- simpan dengan mengklik **'Save and Continue'**.

Lalu akan muncul tampilan berikut.

A screenshot of a web form titled 'Submit an Article'. At the top, there is a progress bar with five steps: '1. Start', '2. Upload Submission', '3. Enter Metadata', '4. Confirmation', and '5. Next Steps'. The '1. Start' step is currently active. Below the progress bar, there is a 'Section' dropdown menu with 'Articles' selected. A note below the dropdown says 'Articles must be submitted to one of the journal's sections.' Below this is a 'Submission Requirements' section with a heading and a sub-heading 'You must read and acknowledge that you've completed the requirements below before proceeding.' There are four checkboxes, all of which are checked: 'The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).', 'The submission file is in OpenOffice, Microsoft Word, or RTF document file format.', 'Where available, URLs for the references have been provided.', and 'The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines.' Below the requirements is a 'Comments for the Editor' section with a rich text editor toolbar and a text area containing the text 'Komentar untuk editor'. At the bottom of the form is a 'Privacy Statement' section with a heading and a paragraph of text. At the very bottom, there are two buttons: 'Save and continue' and 'Cancel'.

Langkah 2: upload submission

Langkah selanjutnya adalah mengunggah (*upload*) artikel yang dilakukan dalam tiga tahapan, yaitu:

a. upload file (unggah file)

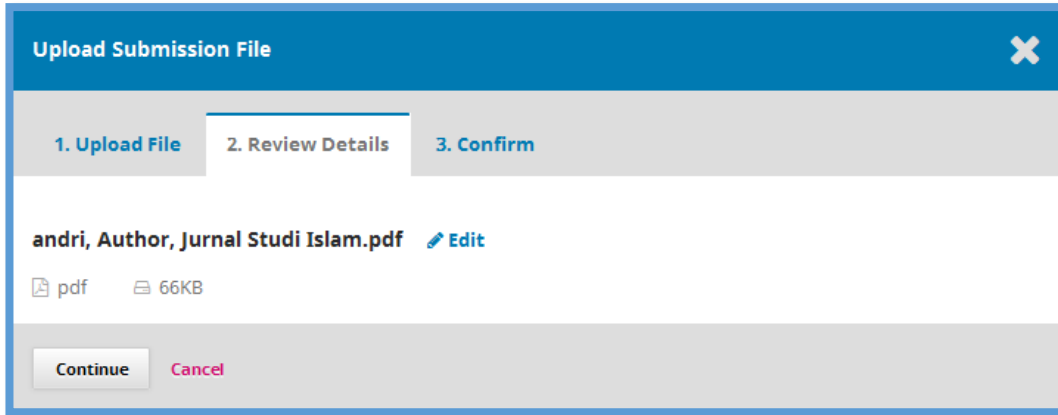
pada tahapan ini, penulis diminta mengunggah artikelnya dengan memilih '**Article Text**' dalam sub item '**Article Component**'.

The image displays four sequential screenshots of the 'Upload Submission File' interface, labeled (I) through (IV), showing the process of uploading an article.

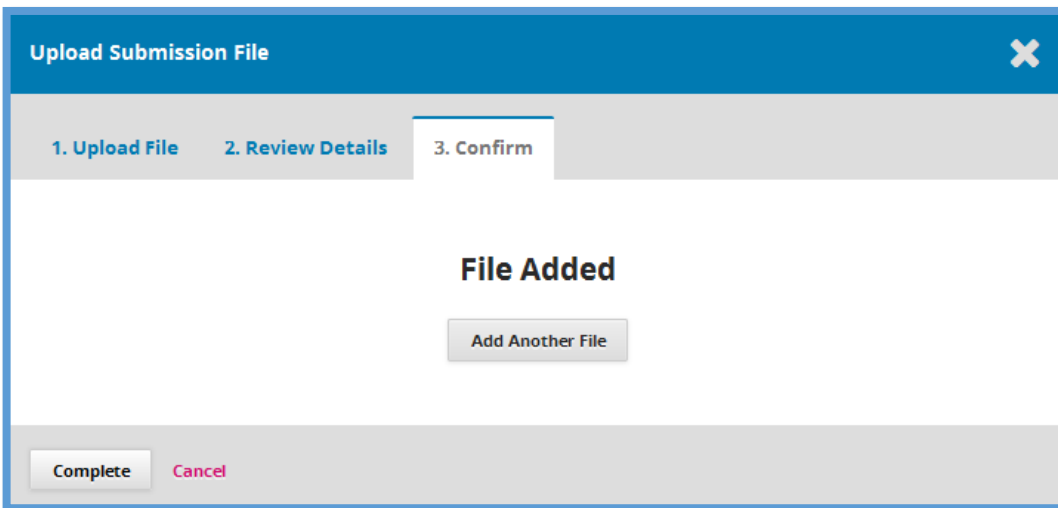
- (I)** The 'Upload Submission File' window is open, showing the '1. Upload File' step. The 'Article Component' dropdown menu is open, and 'Article Text' is selected.
- (II)** The 'Upload Submission File' window is open, showing the '1. Upload File' step. The 'Article Component' dropdown menu is closed, and 'Article Text' is selected. A red box highlights the 'Upload File' button.
- (III)** A file explorer window is open, showing the 'Documents library' and the 'Journal Studi Islam' folder. The file 'Journal Studi Islam.pdf' is selected.
- (IV)** The 'Upload Submission File' window is open, showing the '1. Upload File' step. The 'Article Component' dropdown menu is closed, and 'Article Text' is selected. A red box highlights the file 'andri, Author, Jurnal Studi Islam.pdf' in the file list, and the 'Change File' button is visible.

b. Review details

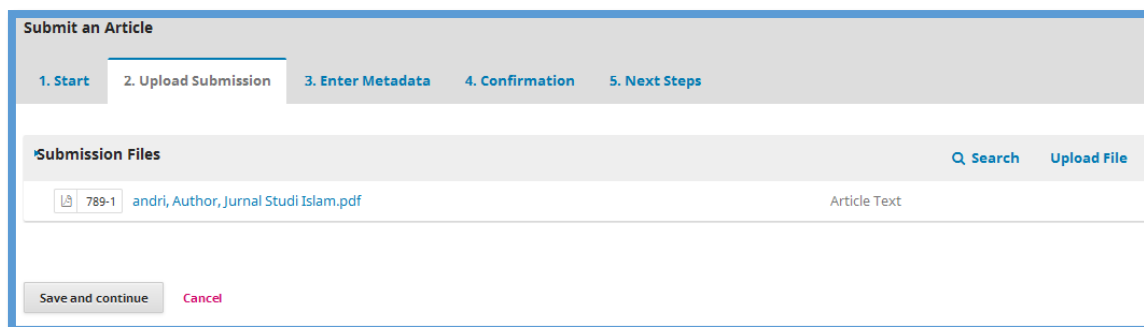
pada tahapan ini, penulis diminta oleh system untuk memastikan bahwa file yang diunggah adalah benar.



c. Confirm



Setelah ketiga tahapan tersebut dilalui oleh penulis, jika berhasil maka akan muncul tampilan berikut.



Langkah 3: Enter Metadata

Setelah unggah artikel selesai maka tahapan selanjutnya adalah Penulis memasukkan metadata naskah berikut. Komponen yang harus diisi adalah.

- ❖ 'Title' (Judul artikel)
- ❖ 'Abstract'
- ❖ 'Keywords' (kata kunci artikel)
- ❖ List of contributors

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Prefix
Examples: A. The

Title *
Determinan Tingkat Efisiensi Perbankan Syariah Di Indonesia: Two Stages Data Envelopment Analysis

Subtitle
The optional subtitle will appear after a colon (:), following the main title.

Abstract *

Efficiency is an important indicator to observe the banks' ability in resisting and facing the tight rivalry at banking industry. The study aims to evaluate the efficiency and to analyze the determinants of efficiency of Islamic bank in Indonesia on 2010 - 2013 with Two-Stage Data Envelopment Analysis approach. The objects of the study are 11 Islamic banks (BUS). The first phase of testing uses the Data Envelopment Analysis (DEA) method showed that the efficiency of Islamic bank is inefficient on managing the resources and small Islamic banks are more efficient than the larger. The second phase of testing uses Tobit model showed that Capital Adequacy Ratio (CAR), Return on Asset (ROA), Non Performing Financing (NPF), Financing to Deposit Ratio (FDR), and Net Interest Margin (NIM) have positive significant effect on the efficiency of Islamic banks, while Good Corporate Governance (GCG) has a negative significant effect. Moreover, the macroeconomic variables, such as GDP growth and inflation have no significant effect on efficiency of Islamic banks. It suggests that to realize the optimum level of Islamic banks' efficiency is only related with bank-specific, while the volatility of macroeconomics condition contributes nothing

List of Contributors [Add Contributor](#)

Name	E-mail	Role	Primary Contact	In Browse Lists
Andri Trismanto	andri@ummgl.ac.id	Author	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Submission Metadata
These specifications are based on the Dublin Core metadata set, an international standard used to describe journal content.

Additional Refinements

Keywords
Efficiency Islamic Bank Data Envelopment Analysis Tobit Model

Keterangan:

- ✓ Untuk artikel berbahasa Indonesia, abstract dituliskan dalam bahasa Inggris.
- ✓ Artikel berbahasa Inggris, abstract dituliskan dalam bahasa Indonesia

- ✓ Dalam pengisian '**List of contributors**', informasi tentang penulis harus ditulis selengkap mungkin, semakin lengkap pengisian metadata, semakin memudahkan proses peng-index-an.
- ✓ Penulis yang namanya terdiri dari satu kata tetap mengisi namanya di first name dan last name tanpa menggunakan gelar
- ✓ Jika terdapat lebih dari satu penulis dalam naskah tersebut, maka penulis kedua dan seterusnya dapat ditambahkan dengan mengklik **add author**. Fungsi **delete author** dapat ditemukan di akhir setiap kolom penulis.
- ✓ Naskah dengan beberapa penulis dapat diatur urutan kemunculan penulisnya dengan mengklik tanda panah. Tanda panah tersebut akan mengubah posisi dari seorang penulis naik dan turun.
- ✓ Naskah dengan beberapa penulis harus menentukan siapa *corresponding author* yang nantinya akan bertugas melakukan korespondensi dengan editor. *Corresponding author* yang dipilih dapat diindikasikan dengan mengklik radio button bertuliskan '**principal contact for editorial correspondence**'.

Add Contributor

Name

Zulfikar Bagus Pambuko
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Country

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Country *

User Details

Suffix

URL ORCID ID

Universitas Muhammadiyah Magelang
Affiliation

Contributor's role *

Author
 Translator

Principal contact for editorial correspondence.
 Include this contributor in browse lists?

* Denotes required field

Save Cancel

Setelah seluruh identitas penulis telah diisi dan disimpan, maka akan muncul tampilan sebagai berikut.

List of Contributors				Order	Add Contributor
Name	E-mail	Role	Primary Contact	In Browse Lists	
Andri Trismanto	andri@ummgl.ac.id	Author	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Zulfikar Bagus Pambuko	zulfikar@ummgl.ac.id	Author	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Langkah 4: Confirmation

Pada tahapan ini, penulis diminta untuk mengkonfirmasi apakah benar-benar akan mengirimkan artikelnya pada jurnal yang dituju atau tidak.

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

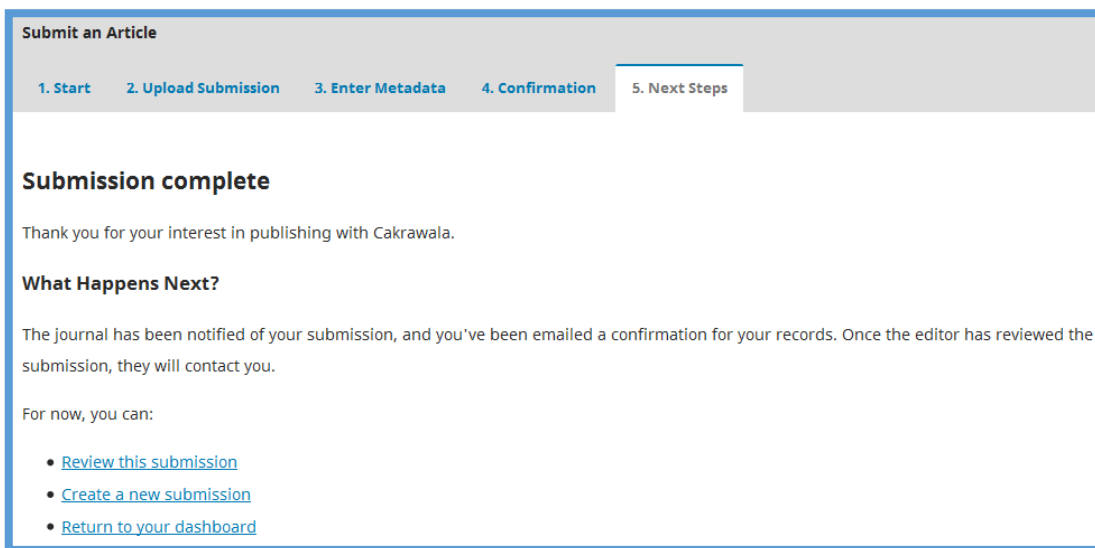
Your submission has been uploaded and is ready to be sent. You may go back to review and adjust any of the information you have entered before continuing. When you are ready, click "Finish Submission".

Confirm

Are you sure you wish to submit this article to the journal?

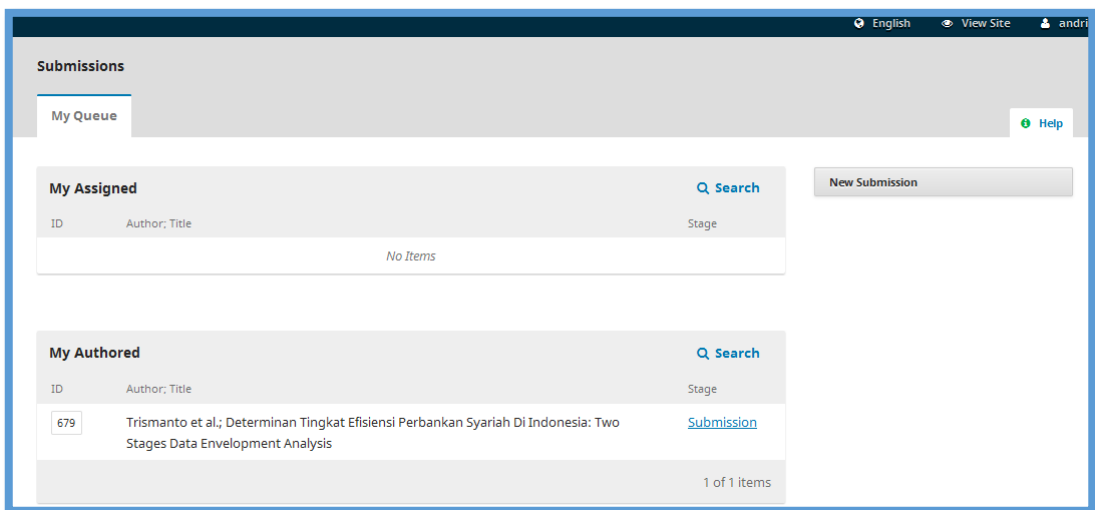
Langkah 5: Next Stage

Ketika penulis telah mencapai tahapan ini, maka artikel telah berhasil dikirimkan ke jurnal tujuan penulis. Penulis ada diberikan informasi lanjutan oleh pengelola jurnal setelah artikel penulis telah ditindaklanjuti.



The screenshot shows a web interface for submitting an article. At the top, there is a navigation bar with five steps: 1. Start, 2. Upload Submission, 3. Enter Metadata, 4. Confirmation, and 5. Next Steps. The 'Next Steps' step is currently selected. Below the navigation bar, the heading 'Submission complete' is displayed, followed by a thank you message: 'Thank you for your interest in publishing with Cakrawala.' Underneath, a section titled 'What Happens Next?' explains that the journal has been notified and a confirmation email has been sent. It also states that the editor will contact the author after reviewing the submission. For now, the user can perform three actions: 'Review this submission', 'Create a new submission', and 'Return to your dashboard'. The 'Return to your dashboard' link is highlighted in blue.

Kemudian, klik **'return to your dashboard'**, maka akan muncul tampilan berikut. Pada sub menu 'My Authored' akan muncul artikel yang dikirim oleh penulis dan tahapan yang telah dilaluinya.



The screenshot shows a 'Submissions' dashboard. At the top, there is a navigation bar with 'My Queue' selected. Below the navigation bar, there is a 'My Assigned' section with a search icon and a 'New Submission' button. The 'My Assigned' section is currently empty, displaying 'No Items'. Below the 'My Assigned' section, there is a 'My Authored' section with a search icon. The 'My Authored' section contains one item with the following details: ID: 679, Author: Trismanto et al., Title: Determinan Tingkat Efisiensi Perbankan Syariah Di Indonesia: Two Stages Data Envelopment Analysis, and a 'Submission' link. The bottom right corner of the 'My Authored' section shows '1 of 1 items'.